Qualtrics Overview

* A survey using Qualtrics was developed by the ASC Curriculum and Assessment Services office during the summer of 2016.
* The survey is based on the report requirements that were approved by the Panel in 2013.
* Using Qualtrics for Assessment Report submissions will guarantee that instructors provide required information and data in their reports. It will also provide an easier method for viewing and comparing reports and data.
* Qualtrics was initially presented to the Panel in Autumn 2016.
* The Panel made the following suggestions for improvement:
	+ Changes to the language of the questions, additional information to request (i.e. average class size and course components), combining questions that request similar information, and adding a textbox for instructors to explain how the numbers for the rubric were determined. These adjustments have been made.
	+ A document including information about Qualtrics and how to use it for GE assessment could be developed and provided to the instructors. A document still needs to be developed to provide to instructors.
* The Panel decided in Autumn 2016 to pilot the use of Qualtrics with a few instructors in the 2017-18 academic year.